Coordinating Council Meeting
June 13, 2001

Present: Ray Talley, Judy Nielsen, Penni Anderson, Ralph Bushey, Joe Felton,
Irving Grossman, Catherine Huffman, David Rigler, Sue Tenney, Dave Zeller.
Absent: Dorothy Forster, Jo Henning, Ken Jenkins, Gail Mackey, Ann Pinkham,
Thea Rothbucher, Evelyn Skipper.
Laura Scribner attended as staff.

I.   General announcements:
A.   Staffing Update: Kim Fryer will fill the position of Recreation
Assistant Seniors Program. This is the 20 hour week position . Unfortunately she
will not be able to be fingerprinted until June 28th due to backlog of the City. She
also has to take a medical exam. Which means that she would probably start in the
middle of Laura's vacation. Not a good idea. Laura goes on vacation July 22nd for
two and a half weeks. Therefore, Kim might not be able to start until the middle of
August.

B.   No changes to the agenda.

II.   Minutes of May 9 read and approved.

III.   Treasury Report:
Our records were amended to show that the check No. 2515 in the amount of $32.38
was deducted from our accounts. This purchase was not recorded in our records but
showed on the FOPAR bank statement and most likely was ours. The $380 was for a
spare projector bulb to have on hand. The power supply went out on five computers
and so we went ahead and replaced the power supply on the remaining five
computers. Day and Night fixed them and donated their labor. They had installed
them in the first place.
Treasury Report read and accepted.

IV.   Old Business:
A.   Membership Survey came up with numerous answers. Some people had not
been able to get in before and decided not to try again. The 8:30 classes filled fine.
Whereas Dave Zeller's and Alan Schlenger's class on the Internet did not fill and it
was in the afternoon!
Dave suggested that we change the Evaluation Reports, which are filled out at the
end of each class by the students. Ask "what was easy and what was hard?" If the
room is uncomfortable, fix it – open doors or windows.

B.   Year to date Budget Review

Laura reviewed the membership records and believes that we have errors in our database records which make it difficult to reconcile our fees with the numbers of members we have (see handout). Our data entry is done by a volunteer in a very old version of Microsoft Works. We may upgrade the software and make this a staff function instead of a volunteer function sometime this fall. We need to understand the downward trend in membership. As of June 8, 2001, we had 430 current members, plus 30 past or present unpaid instructors with a total mailing of 460. This was down 38 since last quarter. Membership fees, including renewals for this quarter will be deposited in June. Class fees for summer are usually held and deposited in July. Other budget comments: The City pays our postage as well as our DSL. Cruzio donates its services to us. We also need to have more volunteer meetings, which we have neglected lately.

2000-2001 Budget review approved.

V.   New Business:

A.   2001-2002 Budget Draft. Computer Reserve goes from $10,000 down to $7,000 due to decrease in the number of computers.

There is a donation of $653.00 from Inner Light ministries. They meet in the Veterans Hall every two weeks. Joe Felton is a member. They suggested that someone might like to give a talk on what our Senior Computer organization does. Joe volunteered to thank them in person and also give a talk explaining SCC.

Budget proposal read and approved.

B.   July 14th Membership Meeting:

Ted Canote will give a presentation on ReWind and Pat Trimble will talk about GoBack. Ray will make a point of asking if anyone can stay to help clean up. Chairs and tables have to be stacked. Coffeepot has to be washed.

Next meeting of the Coordinating Council will be July 11th.

Meeting Adjourned